



CHILTERN DISTRICT COUNCIL

Council

Tuesday, 14th July, 2015

At

6.30 pm

**Council Chamber,
King George V House,
King George V Road, Amersham**

Minute Set

Published: 6 July 2015

CHILTERN DISTRICT COUNCIL

MINUTES of the Ordinary Meeting of the **CHILTERN DISTRICT COUNCIL**

held on **27 MAY 2015**

PRESENT: Councillor N Brown - Immediate Past Chairman
M Harker - Vice-Chairman

Councillors:	D I Allen	Councillors:	D J Lacey
	A K Bacon		P E C Martin
	D J Bray		D W Phillips
	J A Burton		C J Rouse
	I A Darby		M W Shaw
	M Flys		P N Shepherd
	C J Ford		L M Smith
	J L Gladwin		M R Smith
	A S Hardie		M Stannard
	G K Harris		M W Titterington
	M J Harrold		D M Varley
	P J Hudson		N I Varley
	C J Jackson		H M Wallace
	C M Jones		E A Walsh
	P M Jones		F S Wilson
	R J Jones		

APOLOGIES FOR ABSENCE were received from Councillors S P Berry, E A Culverhouse, A J Garth, J E MacBean, S A Patel, N M Rose, J J Rush and C J Wertheim

115 MINUTES

The Minutes of the meeting of Council held on 25 February 2015 were approved as a correct record.

116 DECLARATIONS OF INTEREST

Cllr G Harris declared a personal interest in respect of Agenda Item 6.3 – Planning Committee minutes on 12 March 2015 Application CH/2015/0303/KA which was in respect of his home address.

117 ANNOUNCEMENTS

(a) Chairman’s Engagements

A list of Engagements carried out by the Chairman and Vice-Chairman of the Council between 26 February and 27 May 2015 had been circulated.

(b) Chairman's Announcements

The Chairman advised that a Joint Member Briefing was scheduled on Monday 1 June 2015 at 5.30pm in the Council Chamber at South Bucks District Council to discuss progress on the Peer Review Action Plan. It was noted that an IT training session was due to be held for Members on Wednesday 3 June at 6.30pm in the Council Chamber at Chiltern District Council.

(c) Announcements from the Leader of the Cabinet

The Leader of the Cabinet had no announcements to make.

(d) Announcements from the Head of Paid Service

The Chief Executive had no announcements to make.

(e) Petitions

No petitions were submitted.

118 JOINT APPOINTMENTS AND IMPLEMENTATION - 15 APRIL 2015

It was moved by Councillor I Darby, seconded by Councillor M Stannard and

RESOLVED –

That the Minutes and Resolutions of the Joint Appointments and Implementation Committee held on 15 April 2015, be received.

119 SERVICES OVERVIEW - 10 MARCH 2015

It was moved by Councillor J Burton, seconded by Councillor L Smith and

RESOLVED –

That the Minutes and Resolutions of the Services Overview Committee held on 10 March 2015, be received.

120 PLANNING - 12 MARCH 2015

It was moved by Councillor D Phillips, seconded by Councillor J Burton and

RESOLVED –

That the Minutes and Resolutions of the Planning Committee held on 12 March 2015, be received.

121 AUDIT & STANDARDS - 19 MARCH 2015

It was moved by Councillor J Gladwin, seconded by Councillor D Phillips and

RESOLVED –

- i) That the Minutes and Resolutions of the Audit & Standards Committee held on 19 March 2015, be received; and**
- ii) That the recommendations included in Minute No. 24 be adopted.**

122 LICENSING & REGULATION - 26 MARCH 2015

It was moved by Councillor N Shepherd, seconded by Councillor P Jones and

RESOLVED –

That the Minutes and Resolutions of the Licensing & Regulation Committee held on 26 March 2015, be received.

123 PLANNING - 2 APRIL 2015

It was moved by Councillor D Phillips, seconded by Councillor J Burton and

RESOLVED –

That the Minutes and Resolutions of the Planning Committee held on 2 April 2015, be received.

124 PERSONNEL - 14 APRIL 2015

It was moved by Councillor M Smith, seconded by Councillor P Hudson and

RESOLVED –

That the Minutes and Resolutions of the Personnel Committee held on 14 April 2015 be received.

125 PLANNING - 30 APRIL 2015

It was moved by Councillor D Phillips, seconded by Councillor J Burton and

RESOLVED –

That the Minutes and Resolutions of the Planning Committee held on 30 April 2015 be received.

126 CABINET MINUTES

It was moved by Councillor I Darby, seconded by Councillor M Stannard and

RESOLVED –

That the Minutes and Resolutions of the Cabinet held on 24 March 2015 be received and the recommendations contained in Minute 97 be adopted; and the recommendation in Minute 91 was deferred pending a legal challenge from a third party in respect of the Chalfont St Peter Neighbourhood Plan.

127 CABINET REPORTS

There were no cabinet reports.

128 QUESTIONS

There were no questions.

129 JOINT ARRANGEMENTS AND OUTSIDE ORGANISATIONS

There were no reports.

130 MOTIONS (IF ANY)

No Motions had been received.

131 BUSINESS CASE FOR A SHARED ENVIRONMENTAL HEALTH SHARED SERVICE

Councillor I Darby moved; and Councillor M Stannard seconded;

RESOLVED

- i. That the case for a shared Environmental Health Services is proven and that both Councils should proceed to establish a shared Environmental Health Service;**
- ii. That subject to consultation with staff and a formal agreement between the Councils, the services of staff in Chiltern District Council's Environmental Health Service be put at the disposal of South Bucks District Council under Section 113 of the Local Government Act 1972 so they can work across the two local authority areas; and**
- iii. That the Chief Executive in consultation with the Cabinet Leader and the Head of Health and Housing be authorised to finalise the terms of any legal documentation required to give effect to recommendation 2 above.**

132 CUSTOMER SERVICES SHARED SERVICE REVIEW

Councillor Darby moved; and Councillor M Stannard seconded;

RESOLVED

- i. That the case for a shared Customer Services Service is proven and that both Councils should proceed to establish a shared Customer Services Service;
- ii. That subject to consultation with staff and a formal agreement between the Councils, the services of staff in Chiltern District Council's Customer Services be put at the disposal of South Bucks District Council under Section 113 of the Local Government Act 1972 so they can work across the two local authority areas; and
- iii. That the Chief Executive in consultation with the Cabinet Leader and the Head of Customer Services be authorised to finalise the terms of any legal documentation required to give effect to recommendation 2 above.

133 APPOINTMENT OF ACTING CHIEF EXECUTIVE

Bob Smith, Director for Services left the Council Chamber during consideration of this item.

Councillor I Darby moved and Councillor M Stannard seconded

RESOLVED:

That the appointment of Mr Robert Smith as Acting Chief Executive, Head of Paid Service, Returning Officer, Electoral Registration Officer and Clerk to the Chilterns Crematorium Joint Committee with effect from 1 July 2015 be approved.

The meeting ended at 6.52 pm

CHILTERN DISTRICT COUNCIL

MINUTES of the Annual Meeting of the CHILTERN DISTRICT COUNCIL

held on **27 MAY 2015**

PRESENT: Councillor M Harker - Chairman of the Council
P N Shepherd - Vice-Chairman of the Council

Councillors: D I Allen
A K Bacon
D J Bray
J A Burton
I A Darby
M Flys
C J Ford
J L Gladwin
A S Hardie
G K Harris
M J Harrold
P J Hudson
C J Jackson
C M Jones
P M Jones
R J Jones

Councillors: D J Lacey
P E C Martin
D W Phillips
C J Rouse
M W Shaw
P N Shepherd
L M Smith
M R Smith
M Stannard
M W Titterington
D M Varley
N I Varley
H M Wallace
E A Walsh
F S Wilson

APOLOGIES FOR ABSENCE were received from Councillors S P Berry, E A Culverhouse, A J Garth, J E MacBean, S A Patel, N M Rose, J J Rush and C J Wertheim

1 ELECTION OF CHAIRMAN

Immediate Past Chairman and former Councillor Noel Brown (in the Chair), requested nominations for the office of Chairman of the Council for the year 2015/2016. Councillor I Darby proposed the name of Councillor M Harker, outlining her many years of service to the Council and role in the local community. The nomination was seconded by Councillor P Jones. There being no other nominations it was

RESOLVED -

That Councillor M Harker be elected Chairman of the Council for 2015/16.

Councillor M Harker was then invested with her Chairman's Badge of Office and made and signed the formal Declaration of Acceptance of Office. The Chairman thanked the Council for electing her.

2 APPOINTMENT OF VICE-CHAIRMAN

The Chairman invited nominations for the office of Vice-Chairman of the Council for the year 2015/16. Councillor G Harris proposed the name of Councillor N P Shepherd. The nomination was seconded by Councillor D Phillips. There being no other nominations it was

RESOLVED -

That Councillor N P Shepherd be appointed Vice-Chairman of the Council for 2015/16.

The Vice-Chairman was then invested with his Badge of Office and made and signed the formal Declaration of Acceptance of Office. Councillor N P Shepherd thanked the Council for his appointment.

3 ELECTION OF THE CABINET LEADER

The Chairman invited nominations for the office of Leader of the Council for the year 2015/16. Councillor D Phillips proposed the name of Councillor Isobel Darby. The nomination was seconded by Councillor P Hudson. There being no other nominations it was

RESOLVED –

That it be noted that Councillor I Darby be elected as Leader of the Council for the municipal year of 2015/16.

The Cabinet Leader thanked members for their support and her appointment.

4 APPOINTMENT OF CABINET MEMBERS

The Cabinet Leader informed the meeting that she had appointed the following members to the Cabinet to carry out the roles stated below. In doing so, she thanked Councillor P Hudson for being a valued member of the Cabinet, who was stepping down as a Cabinet member to permit more time to his role of Chesham Town Mayor, and welcomed back Councillor M Smith to the Cabinet.

Councillor M Stannard	Support Services (Deputy Leader)
Councillor P E C Martin	Sustainable Development
Councillor G Harris	Community, Health and Housing
Councillor M Smith	Environment
Councillor F Wilson	Customer Services

Councillor Darby proceeded to outline the achievements of the previous year and the many challenges facing the Council in the coming years.

RESOLVED –

That the appointments to the Cabinet, including the appointment of Councillor M Stannard as Deputy Leader, be noted.

5 ESTABLISHMENT OF THE AUDIT & STANDARDS AND OVERVIEW COMMITTEES

RESOLVED –

That the following Committees be established:

- **Audit & Standards Committee – 6 Members (plus the Chairman of Resources Overview as an ex-officio member)**
- **Services Overview Committee – 15 Members**
- **Resources Overview Committee – 15 Members**

6 ESTABLISHMENT OF REGULATORY AND OTHER COMMITTEES

RESOLVED –

That the following Regulatory and other Committees be established:-

- **Appeals & Complaints Committee – 11 Members**
- **Joint Appointments and Implementation – 5 Members (plus 5 South Bucks District Council Members)**
- **Licensing and Regulation – 15 Members**
- **Personnel – 7 Members**
- **Planning – 13 Members**

7 ALLOCATION OF SEATS TO POLITICAL GROUPS

The report detailed the allocation of seats to political groups in accordance with the political balance rules.

RESOLVED –

That the seats on Committees for the Council Year 2015/16 be allocated to the political groups as follows (with the balance to be allocated to those Members who were not part of a political group):

	Seats	Conservative	Liberal Democrat	Other
Appeals and Complaints *	11	9	1	1 - Lacey
Audit and Standards	9	8	1	
Governance and Electoral Arrangements	11	10	1	
Licensing & Regulation *	15	13	1	1 - Berry
Resources Overview *	15	13	1	1 - Berry
Services Overview *	15	13	1	1 - Lacey
Personnel	7	6	1	
Planning	13	11	2	
Joint Appointments and Implementation	5	4	1	
Total Ordinary	101	88	10	

*** one seat gifted to non-political group Member**

8 APPOINTMENT OF COUNCILLORS TO SERVE ON EACH COMMITTEE

APPOINTMENT OF EXTERNAL MEMBERS PANEL	
G Harris	Con
A Bacon	LD
Council Chairman: M Harker OBE	Con
Leader: I Darby	Con
Conservative Group Chairman: P Hudson	Con
Lib Dem Group Leader: P Jones	LD
Restrictions on Membership: 1 Conservative appointment & 1 Liberal Democrat appointment	

APPEALS & COMPLAINTS COMMITTEE (11)	
Chairman: S Patel	Con
E Culverhouse	Con
J MacBean	Con
D Varley	Con
J Gladwin	Con
G Harris	Con
P Martin	Con
J Burton	Con
D Bray	Con
S Berry	Ind
D Allen	LD
Restrictions on Membership: All members eligible, but any who are also members of the Personnel Committee / JAIC will be ineligible to hear appeals that result from decisions of those Committees.	
Political Balance (Seats): 9 Conservative; 1 Liberal Democrat; 1 Other	

AUDIT & STANDARDS COMMITTEE (9)	
Chairman: J Gladwin	Con
D Phillips	Con
J Wertheim	Con
N Varley	Con
C Jackson	Con
C Ford	Con
R Jones	Con
J Burton	Con
A Bacon	LD
Restrictions on Membership: CM and VCM of the Council and Members of the Cabinet may not be members.	
Political Balance (Seats): 8 Conservative; 1 Liberal Democrat	

GOVERNANCE & ELECTORAL ARRANGEMENTS COMMITTEE (11)	
Chairman: J Wertheim	Con
D Varley	Con
M Stannard	Con
I Darby	Con
L Walsh	Con
M Shaw	Con
A Garth	Con
J Burton	Con
N Rose	Con
H Wallace	Con
P Jones	LD
Restrictions on Membership: None	
Political Balance (Seats): 10 Conservative; 1 Liberal Democrat	

LICENSING & REGULATION (15)	
Chairman: J Rush	Con
Vice-Chairman: L Walsh	Con
M Harrold	Con
E Culverhouse	Con
C Rouse	Con
N Shepherd	Con
R Jones	Con
C Jones	Con
N Varley	Con
C Jackson	Con
M Flys	Con
G Harris	Con
F Wilson	Con
D Lacey	Ind
P Jones	LD
Restrictions on Membership: Cabinet Leader may not be a member; Cabinet Members may not be CM/VCM. Membership of Licensing Sub Committees and the Taxi & Private Hire Sub Committee is drawn from this Committee. All Members must undergo annual training.	
Political Balance (Seats): 13 Conservative; 1 Liberal Democrat; 1 other	

PERSONNEL COMMITTEE (7)	
Chairman: P Hudson	Con
Leader: I Darby	Con
Cabinet Member: M Stannard	Con
D Phillips	Con
C Jones	Con
M Smith	Con
P Jones	LD
Restrictions on Membership: None. NB: Change to minimum of 7 Members pending SBDC decision on changes of membership	
Political Balance (Seats): 6 Conservative; 1 Liberal Democrat	

JAIC CDC MEMBERS (5)	
I Darby	Con
M Stannard	Con
M Smith	Con
P Hudson	Con
P Jones	LD
Restrictions on Membership: None.	
Political Balance (Seats): 4 Conservatives; 1 Liberal Democrat	

PLANNING COMMITTEE (13)	
Chairman: D Phillips	Con
Vice-Chairman: A Hardie	Con
J Rush	Con
M Titterington	Con
N Rose	Con
J Gladwin	Con
J MacBean	Con
J Wertheim	Con
N Shepherd	Con
M Harrold	Con
J Burton	Con
D Allen	LD
P Jones	LD
Restrictions on Membership: Chairman of the Council may not be a member; Cabinet Members may not be CM/VCM. All Members must undergo training	
Political Balance (Seats): 11 Conservative; 2 Liberal Democrat	

JOINT COMMITTEE (6 + 6 SBDC Members)	
I Darby	Con
G Harris	Con
M Smith	Con
M Stannard	Con
P Martin	Con
F Wilson	Con
Restrictions on Membership: 6 Cabinet Members from each authority	

OVERVIEW COMMITTEE: SERVICES (15)	
Chairman: J Burton	Con
Vice-Chairman: L Smith	Con
M Titterington	Con
S Patel	Con
J Rush	Con
L Walsh	Con
C Jackson	Con
E Culverhouse	Con
C Rouse	Con
N Varley	Con
D Bray	Con
A Hardie	Con
M Flys	Con
D Lacey	Ind
D Allen	LD
Restrictions on Membership: The Chairman and Vice-Chairman of the Overview Committee will be elected by the members of the Committee.	
Political Balance (Seats): 13 Conservative; 1 Liberal Democrat; 1 Other	

OVERVIEW COMMITTEE: RESOURCES (15)	
Chairman: N Rose	Con
Vice-Chairman: A Garth	Con
M Harrold	Con
C Ford	Con
J Gladwin	Con
J Wertheim	Con
D Phillips	Con
J MacBean	Con
R Jones	Con
D Varley	Con
C Jones	Con
M Shaw	Con
H Wallace	Con
S Berry	Ind
A Bacon	LD
Restrictions on Membership: The Chairman and Vice-Chairman of the Overview Committee will be elected by the members of the Committee.	
Political Balance (Seats): 13 Conservative; 1 Liberal Democrat; 1 Other	

9 APPOINTMENTS TO OUTSIDE BODIES

Tabled at the meeting as Item 11 (as attached to the Minutes) were the nominations to serve on outside bodies for the Council Year 2015/16.

RESOLVED -

That the list of appointments to Outside Bodies for 2015/16 as set out in Item 11 be approved.

10 EXECUTIVE REPORTS TO THE LOCAL AUTHORITY

The Chief Executive advised that it was a statutory requirement to produce an annual report detailing urgent executive decisions taken. However, there had been no such urgent items since the Regulations had taken effect.

RESOLVED –

That the report be noted.

11 ALLOCATION OF CABINET FUNCTIONS

In accordance with Cabinet Procedure Rule 2.1(2), Councillor I Darby proceeded to report on the services / functions allocated to each Cabinet Portfolio.

Portfolio	Functions
Leader	Policy, Performance, Communications, Personnel, Strategic Finance
Support Services Deputy Leader	Business Transformation, ICT, Legal and Democratic Services, Audit, Finance Admin
Sustainable Development	Planning, Enforcement, Building Control, Strategic Transport
Environment	Property, Car Parks, Engineering, Carbon Management, Waste Management
Community, Health & Housing	Community & Leisure, Environmental Health, Community Safety, Licensing, Housing
Customer Services	Revenues and Benefits, Customer Services

RESOLVED –

That the allocation of Cabinet Functions, as detailed above, be noted.

The meeting ended at 7.42 pm

CHILTERN DISTRICT COUNCIL

MINUTES of the Meeting of the
AUDIT AND STANDARDS COMMITTEE
held on **27 MAY 2015**
at the conclusion of Annual Council

PRESENT: Councillor J L Gladwin - Chairman

Councillors: J Burton
A Bacon
C Ford
D Phillips
C Jackson
R Jones
N Varley

APOLOGIES FOR ABSENCE were received from Councillor J Wertheim

1. ELECTION OF CHAIRMAN

It was moved by Councillor D Phillips, and seconded by Councillor J Burton and

RESOLVED –

That Councillor J Gladwin be elected Chairman of the Audit and Standards Committee for the remainder of the Municipal Year.

CHILTERN DISTRICT COUNCIL

MINUTES of the Meeting of the LICENSING AND REGULATION COMMITTEE held on 27 MAY 2015 at the conclusion of Annual Council

PRESENT: Councillor J Rush - Chairman
L Walsh - Vice-Chairman

Councillors: M Flys
M Harrold
G Harris
C Jackson
C Jones
P Jones
R Jones
D Lacey
C Rouse
N Shepherd
N Varley
F Wilson

APOLOGIES FOR ABSENCE were received from Councillor E Culverhouse

1. ELECTION OF CHAIRMAN

It was moved by Councillor G Harris, and seconded by Councillor P Jones and

RESOLVED –

That Councillor J Rush be elected Chairman of the Licensing and Regulation Committee for the remainder of the Municipal Year.

2. APPOINTMENT OF VICE-CHAIRMAN

It was moved by Councillor F Wilson, and seconded by Councillor C Jackson and

RESOLVED –

That Councillor L Walsh be appointed Vice-Chairman of the Licensing and Regulation Committee for the remainder of the Municipal Year.

CHILTERN DISTRICT COUNCIL

MINUTES of the Meeting of the PLANNING COMMITTEE held on 27 MAY 2015 at the conclusion of Annual Council

PRESENT: Councillor D Phillips - Chairman
A Hardie - Vice-Chairman

Councillors: D Allen
J Burton
J Gladwin
M Harrold
P Jones
N Shepherd
M Titterington

APOLOGIES FOR ABSENCE were received from Councillors J Rush, N Rose, J MacBean and J Wertheim.

1. ELECTION OF CHAIRMAN

It was moved by Councillor J Burton, and seconded by Councillor J Gladwin and

RESOLVED –

That Councillor D Phillips be elected Chairman of the Planning Committee for the remainder of the Municipal Year.

2. APPOINTMENT OF VICE-CHAIRMAN

It was moved by Councillor J Gladwin, and seconded by Councillor J Burton and

RESOLVED –

That Councillor A Hardie be appointed Vice-Chairman of the Planning Committee for the remainder of the Municipal Year.

CHILTERN DISTRICT COUNCIL

MINUTES of the Meeting of the RESOURCES OVERVIEW COMMITTEE held on 27 MAY 2015 at the conclusion of Annual Council

PRESENT: Councillor N Rose - Chairman

Councillors: A Bacon
C Ford
J Gladwin
M Harrold
C Jones
R Jones
D Phillips
M Shaw
D Varely
H Wallace

APOLOGIES FOR ABSENCE were received from Councillors A Garth, S Berry, J Wertheim and J MacBean.

1. ELECTION OF CHAIRMAN

It was moved by Councillor D Phillips, and seconded by Councillor J Gladwin and

RESOLVED –

That Councillor N Rose be elected Chairman of the Resources Overview Committee for the remainder of the Municipal Year.

2. APPOINTMENT OF VICE-CHAIRMAN

It was moved by Councillor C Ford, and seconded by Councillor J Gladwin and

RESOLVED –

That Councillor A Garth be appointed Vice-Chairman of the Resources Overview Committee for the remainder of the Municipal Year.

CHILTERN DISTRICT COUNCIL

MINUTES of the Meeting of the SERVICES OVERVIEW COMMITTEE held on 27 MAY 2015 at the conclusion of Annual Council

PRESENT: Councillor J Burton - Chairman
L Smith - Vice-Chairman

Councillors: D Allen
D Bray
M Flys
A Hardie
C Jackson
D Lacey
C Rouse
M Titterington
N Varley
L Walsh

APOLOGIES FOR ABSENCE were received from Councillors S Patel, J Rush and E Culverhouse

1. ELECTION OF CHAIRMAN

It was moved by Councillor A Hardie, and seconded by Councillor C Jackson and

RESOLVED –

That Councillor J Burton be elected Chairman of the Services Overview Committee for the remainder of the Municipal Year.

2. APPOINTMENT OF VICE-CHAIRMAN

It was moved by Councillor A Hardie, and seconded by Councillor D Bray and

RESOLVED –

That Councillor L Smith be appointed Vice-Chairman of the Services Overview Committee for the remainder of the Municipal Year.

CHILTERN DISTRICT COUNCIL

**MINUTES of the Meeting of the
PLANNING COMMITTEE
held on 28 MAY 2015**

PRESENT: Councillor D W Phillips - Chairman

Councillors: D I Allen
J A Burton
J L Gladwin
M J Harrold
P M Jones
P N Shepherd
M W Titterington
C J Wertheim

APOLOGIES FOR ABSENCE were received from Councillors A S Hardie, J E MacBean, N M Rose and J J Rush

ALSO IN ATTENDANCE: Councillor M Harker

164 MINUTES

The Minutes of the meeting of the Committee held on 30 April 2015, copies of which had been previously circulated, were agreed by the Committee and signed by the Chairman as a correct record.

165 DECLARATIONS OF INTEREST

Councillor Mrs Allen declared an interest in planning application CH/2014/2274/FA and took no part in the discussion because she had previously declared a view in another place.

Councillor Wertheim declared a personal interest in planning application CH/2014/2274/FA. Nature of interest - Councillor Wertheim's son was a member of the Hockey Association and had a role as an umpire.

166 ITEMS FOR NOTING

RESOLVED -
That the reports be noted.

167 REPORT ON MAIN LIST OF APPLICATIONS

RESOLVED -
1. That the planning applications be determined in the manner indicated below.

2.	That the Head of Sustainable Development be authorised to include in the decision notices such Planning Conditions and reasons for approval, or reasons for refusal as appropriate, bearing in mind the recommendations in the officer’s report and the Committee discussion.
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APPLICATIONS

CH/2014/2274/FA Amersham and Wycombe College, Amersham Campus, Stanley Hill, Amersham, Buckinghamshire, HP7 9HN

Speaking for the residents of Lincoln Park, Mr Peter Collins,
Speaking for the application, Mr Peter Rowlin

Permission Refused

CH/2015/0085/FA The Kings Head Public House, 188 Wycombe Road, Prestwood, Buckinghamshire, HP16 0HJ

Speaking on behalf of Great Missenden Parish Council, Councillor Anne Hewett
Speaking for the application, Mr Gautam Chhabra

Permission Refused

CH/2015/0161/FA Barn To The Rear Of 161 and 159, High Street, Amersham, Buckinghamshire

Permission Refused with additional wording to Reason 2 to include the phrase, “The proposed dwelling would have very limited accommodation with...”.

CH/2015/0193/AV The Pheasant Public House, 35 Plantation Road, Amersham, Buckinghamshire, HP6 6HL

Application Withdrawn

CH/2015/0200/FA Land Adjoining Highfield Road, Chesham, Buckinghamshire

Speaking for the objectors, Mrs Alison Pirouet

Permission Refused, with additional informative relating to the need for appropriate fencing around children’s play areas. Further action was agreed, please see Minute 168 below.

CH/2015/0246/FA Hillhurst, 11 Sycamore Road, Chalfont St Giles,
Buckinghamshire, HP8 4LE

Speaking for the application, the applicant Mr Michael Adamson

Permission Refused with the addition to Reason 1 relating to the absence of accommodation for refuse facilities.

Note 1: Councillor M Titterington left the meeting at 8.00 pm

CH/2015/0333/OA Plot Adjoining, 10 Linden Drive, Chalfont St Peter,
Gerrards Cross, Buckinghamshire, SL9 9UP

Speaking as an objector, Mrs Gail Roberts

Conditional Permission

Note 2: The meeting adjourned at 8.15 pm and reconvened at 8.25 pm.

CH/2015/0374/AV 32 High Street, Great Missenden, Buckinghamshire,
HP16 0AU

Conditional Consent with an Informative to ask the applicant for their consideration in reducing the size of the projecting hanging sign, which benefits from deemed consent, to be in keeping with others in the High Street.

CH/2015/0436/FA Land Adjacent To 1 Cresswell Road, Chesham,
Buckinghamshire, HP5 1SX

Speaking for the objectors, Mr Raymond Richards.
Speaking for the applicant, Mr Andrew Duffield

Conditional Permission

CH/2015/0448/FA The Stables, Birch Tree Grove, Ley Hill,
Buckinghamshire, HP5 1XZ

Speaking for the applicant, Ms Kate Brown

Permission Refused and further action agreed, see Minute 169 below.

CH/2015/0528/FA 10 High Bois Lane, Chesham Bois, Buckinghamshire,
HP6 6DG

Speaking on behalf of the objectors, Mr Andrew Cains

Speaking for the application, the applicant Mr Howie Richardson

Defer to enable a further site visit.

Note 3: Councillor Mrs Harker left the meeting at 9.23 pm

CH/2015/0669/FA 28-32 High Street, Great Missenden, Buckinghamshire, HP16 0AU

Conditional Permission

168 CH/2015/0200/FA - LAND ADJOINING HIGHFIELD ROAD

Following the decision on the above application, the Committee considered whether follow up action would be required.

RESOLVED -

That Officers be authorised to take follow up action in accordance with Central Government guidance in paragraph 207 of the National Planning Policy Framework (NPPF) and the Chiltern District Council's Planning Enforcement Policy and authorised the service of such enforcement notices as may be considered appropriate by the Head of Sustainable Development. If the situation is not resolved; the period for compliance, steps to remedy and reasons for the action to be delegated to the Head of Sustainable Development and further to take such follow up action as might be considered appropriate, including court action and/or direct action.

Note: This was discussed immediately following determination of Planning Application CH/2015/0200/FA.

169 CH/2015/0448/FA - THE STABLES, BIRCH TREE GROVE, LEY HILL, BUCKINGHAMSHIRE, HP5 1XZ

Following the decision on the above application, the Committee considered whether follow up action would be required.

RESOLVED -

That Officers be authorised to take follow up action in accordance with Central Government guidance in paragraph 207 of the National Planning Policy Framework (NPPF) and the Chiltern District Council's Planning Enforcement Policy and authorised the service of such enforcement notices in respect of the unauthorised detached garage as may be considered appropriate by the Head of Sustainable Development. If the situation is not resolved; the period for compliance, steps to remedy and reasons for the action to be delegated to the Head

of Sustainable Development and further to take such follow up action as might be considered appropriate, including court action and/or direct action.

Note: This was discussed immediately following determination of Planning Application CH/2015/0448/FA.

The meeting ended at 9.26 pm

CHILTERN DISTRICT COUNCIL

MINUTES of the Meeting of the SERVICES OVERVIEW COMMITTEE held on 16 JUNE 2015

PRESENT: Councillor J A Burton - Chairman
" L M Smith - Vice Chairman

Councillors: D I Allen
D J Bray
M Flys
A S Hardie
C J Jackson
S A Patel
C J Rouse
J J Rush

APOLOGIES FOR ABSENCE were received from Councillors E A Culverhouse, D J Lacey, M W Titterington, N I Varley and E A Walsh

ALSO IN ATTENDANCE: Councillor G K Harris

22 MINUTES

The Minutes of the Cabinet meeting held 10 March 2015, copies of which had been previously circulated, were approved and signed by the Chairman, as a correct record with an amendment to the Declarations of Interest. Councillor Mrs L Smith declared a personal interest in Item 7 – Chiltern Leisure Advisory Report – Leisure Contract Performance 2014 due to her role on the Leisure Board.

23 DECLARATIONS OF INTEREST

There were no declarations of interest.

24 FORWARD PLAN

The Chairman requested that the Homelessness Strategy, Housing Strategy (Framework) and the Private Sector Housing Strategy reports be presented to the Services Overview Committee. There was also a request for the Service Level Agreement grant to the Citizens Advice Bureau be considered by the Services Committee as it had recently had a presentation from this organisation.

25 SERVICE PLAN ACTIONS UPDATE

The end of year Chiltern Service Plan Actions were presented in Appendix A for consideration by the Committee. These were part of the overall Performance Management framework of the Council for the delivery of its Business Plan objectives. In addition to the Service Plan actions there are the

Performance Indicators which are reported quarterly.. Overall, many service areas had completed 100% of their planned actions. A further update was reported to page 11; reduction in burglaries had achieved 100% and the reduction in violence against the person had also achieved 100%. The Committee noted the achievements that had been made.

RESOLVED –

That the report be noted.

26 MEMBERSHIP OF COLNE VALLEY PARK COMMUNITY INTEREST COMPANY

Chiltern District Council had received an invitation to join the Colne Valley Park Community Interest Company. Only 3% of Chiltern District was located in the park but the Council had been a founding member, ending its membership in 2009 for financial reasons. The aims and objectives of the organisation were similar to the Council's and Chiltern was one of only two district councils that did not support the organisation (Three Rivers was also not a member) whose area includes part of the park.

It was reported that Colne Valley Park CIC had visited Chalfont St Peter Parish Council to give a presentation which had been well received and was recommended.

It was noted that the organisation was working on HS2, protecting the green belt, and was a valuable leisure amenity for residents. It was not considered necessary to nominate a member of CDC to the board. A nominal fee to join had been requested.

RECOMMENDED TO CABINET:

- 1. That Chiltern District Council considers accepting the invitation to become a member of Colne Valley Park.**
- 2. That the organisation be invited to give a presentation to Council or the Services Overview Committee.**
- 3. Consideration of a financial contribution would be for Cabinet decision.**

27 HOUSING COMMUNITY ORGANISATIONS BUDGET - HOUSING INTERACTION TRUST

The Trust was an independent charitable body, set up in the 1990s, specialising in young people. It focussed on giving advice and support to prevent homelessness. With the changes in access to housing benefit for young people, the Trust had an increase in people seeking help and had also noted a trend in more complex cases coming forward. Chiltern District Council had a statutory duty to provide emergency accommodation for young people and it was noted that the work of this organisation had helped to reduce this cost.

It was asked whether Bucks County Council contributed to this scheme and it was advised that it supported the organisation through its Supported People funding..

The Committee had recently had a presentation from the Housing Interaction Trust and were in favour of a grant to continue the work.

RECOMMENDATION TO CABINET

That the Council issues a grant of £40,000 to Housing Interaction Trust to support and maintain the Trust's work in Chiltern District in 2015/16 of which £10,000 to be applied from the Homelessness Reserve.

28 SERVICE LEVEL AGREEMENT WITH DIAL A RIDE

This charitable transport organisation with volunteer staff had recently managed to get its services back within budget. It was a valuable service for the elderly and infirm that had extended its operation and made many improvements. There was a new dynamic Chairman and a new board running the organisation.

RECOMMENDATION TO CABINET

That an annual payment of £20,200 and continuation of the current service level agreement be made.

29 VOLUNTARY SECTOR INFRASTRUCTURE GRANT

There was a high number of volunteer organisations in Buckinghamshire and many new ones being set up, for example, community libraries. These charities were being helped with training for governance, recruiting volunteers and other information. It was run and mostly funded by Bucks County Council and Chiltern was a small contributor. In 2016/17 there would be a re-tender for these types of services.

It was reported that a 6 weekly funding advice workshop was held at Chiltern District Council and generally oversubscribed by local groups.

Members wanted to know how the amount charged had been worked out and it was advised that this was historic, based on a population by district formula.

RECOMMENDATION TO CABINET

To agree an annual payment of £15,270 to Buckinghamshire County Council for 2015/16 and 2016/17 for the continuation of the voluntary and community sector infrastructure grant subject to performance.

30 DAYS ALMS HOUSES

The Days Alms Houses were Grade II listed buildings, were very small and in need of refurbishment to create larger living accommodation, new kitchens, re-wiring and insulation. Planning permission had been granted for this work

to be done and was intended to be done as properties became vacant. The grant recommended was similar in cost per unit to that given to other charitable organisations to provide affordable housing in the Chiltern District. A grant would also enable the Council to have an option to place suitable tenants in these properties under its housing allocation policy.

RECOMMENDATION TO CABINET

To agree a housing grant of £100,000 for the refurbishment of the Days Alms houses, 71-87 High Street, Amersham subject to days Alms houses entering into a nomination Agreement with Chiltern District Council that will give the Council the right to nominate tenants to all future vacancies that arise following completion of the refurbishment works (excluding any vacancies that have to be utilised to decant or re-house existing residents during the refurbishment works).

31 EXCLUSION OF THE PUBLIC

RESOLVED –

That under section 100 (A) (4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following item(s) of business on the grounds that they involved the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

Paragraph 1 – Information relating to any individual

Paragraph 2 – Information which is likely to reveal the identity of an individual

Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Paragraph 4 – Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority

Paragraph 5 – Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings

Paragraph 6 – Information which reveals that the authority proposes:
(a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
(b) to make an order or direction under any enactment

Paragraph 7 – Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

32 SPRINTERS LEISURE CENTRE CAR PARK, PRESTWOOD

Members noted the poor state of repair in the car park and the attempts that had been made to fill potholes. An explanation of how the drainage would

work was requested and assurances were given that the Council's own staff would oversee the tests to determine how deep the drainage layer would need to be, as this would also alter the cost of the work. The Committee agreed that the work needed to be undertaken as soon as possible.

RECOMMENDATION TO CABINET

To agree the award of tender to company B for the resurfacing of the Sprinters (Prestwood) Leisure Centre car park and to agree a budget of up to £225,000 in the Approved Capital programme for this project.

33 STRUCTURAL SURVEY FINDINGS (LEISURE CENTRE)

The Chairman welcomed Neville Shore and Andrew Snowdon (CTG Surveyors Ltd) to the meeting. This specialist company had recently undertaken the structural, mechanical and electrical surveys at Chiltern's three main leisure centres. Neville and Andrew both answered a range of technical questions from Members.

There was general agreement for future works relating to Chesham and Chalfont Leisure Centres incorporate systems that can provide life coverage up to and beyond 2030. Concerns were raised for Chiltern Pools due to the age and condition of the building. Councillors asked many questions regarding safety and were reassured that the on-going monthly monitoring was in place to ensure public health and safety.

RECOMMENDATION TO CABINET –

- 1. To agree to prioritise capital improvements across the Chiltern, Chalfont and Chesham leisure centres to ensure**
 - a) An operational life of the Chesham and Chalfont Leisure Centres until 2030 and**
 - b) To maintain Chiltern Pools to achieve an operational life until 2022.**
- 2. To agree expenditure of £173,000 from the capital budget to fund the leisure capital works totalling £173,000 as detailed in Appendix 5.**

34 SPORTS & LEISURE NEEDS MEMBER WORKING GROUP

It was agreed that there was a need to review the provision of sports and leisure in the Amersham area and the whole Chiltern district post 2020. It was proposed to appoint a specialist consultant to undertake a sports facility needs assessment. This would provide an independent viewpoint of existing provision and future needs, as well as a potential funding model options available. Members were keen that the survey be carried out as soon as possible so that a long term plan could be developed. It was advised that it was likely to take 3 to 4 months to complete.

It was noted that the report would also suggest options for financing, including partnership funding.

RECOMMENDED TO CABINET

- 1. To establish an officer/member working group comprising of six councillors from the Corporate Asset Management Group and Community Policy Action Group along with key officers including the Director of Services and the Head of Healthy Communities.**
- 2. To appoint a specialist leisure consultant to undertake a staged approach to identifying the sports and leisure needs post 2020 by;**
 - a) Undertaking the assessment of sports facility needs in the district**
 - b) Undertaking an assessment of the wider leisure needs of the district.**
 - c) Identifying the risks and opportunities associated with the delivery of sports or leisure facilities.**

The meeting ended at 8.04 pm

CHILTERN DISTRICT COUNCIL

MINUTES of the Meeting of the PLANNING COMMITTEE held on 18 JUNE 2015

PRESENT: Councillor D W Phillips - Chairman
" A S Hardie - Vice Chairman

Councillors: D I Allen
J A Burton
J L Gladwin
M J Harrold
N M Rose
J J Rush
M W Titterington
C J Wertheim

APOLOGIES FOR ABSENCE were received from Councillors P M Jones, J E MacBean and P N Shepherd

ALSO IN ATTENDANCE: Councillor M Harker

1 MINUTES

The Minutes of the meeting of the Committee held on 28 May 2015, copies of which had been previously circulated, were agreed by the Committee and signed by the Chairman as a correct record.

2 DECLARATIONS OF INTEREST

Councillor J Rush declared a personal and prejudicial interest in planning application CH/2015/0670/FA. Nature of interest – Councillor Rush knew the applicant.

Councillor D Phillips declared a personal interest in planning application CH/2015/0751/FA. Nature of interest – Councillor Phillips was acquainted with the applicant.

3 ITEMS FOR NOTING

RESOLVED -

That the reports be noted.

4 DEFERRED APPLICATIONS

CH/2015/0528/FA 10 High Bois Lane, Chesham Bois, HP6 6DG

Conditional Permission with an additional condition precluding the insertion of windows in the elevation facing neighbouring properties.

Note 1: Councillor M Harker left the meeting at 6.50 pm.

5 REPORT ON MAIN LIST OF APPLICATIONS

RESOLVED -

1. That the planning applications be determined in the manner indicated below.
2. That the Head of Sustainable Development be authorised to include in the decision notices such Planning Conditions and reasons for approval, or reasons for refusal as appropriate, bearing in mind the recommendations in the officer's report and the Committee discussion.

APPLICATIONS

CH/2015/0081/FA Oaklands Farm, Beamond End Lane, Beamond End, HP7 0QT

Speaking for the applicant: Emrys Williams

Refuse Permission for the reasons set out in the report with a minor amendment to the wording of the penultimate paragraph and further action agreed, see Minute 6 below.

CH/2015/0185/FA Old Coal Yard, Spurlands End Road, Great Kingshill, HP15 6HX

Speaking for the application: Martin Crook, the applicant

Refuse Permission with an additional reason for refusal relating to the cramped layout and over-development of the site the precise wording delegated to the Head of Sustainable Development.

CH/2015/0506/FA Land to the East of Two Dells Lane and South-East of Cassett House, Two Dells Lane, Ashley Green

Speaking as an objector: Colin Winter
Speaking for the applicant: Emrys Williams

Refuse Permission and an addition reason for refusal as follows:

“The National Planning Policy Framework (NPPF) establishes that certain forms of development are not inappropriate in the Green Belt provided they preserve its openness and do not conflict with the purposes of including land within it. These include the re-use of redundant or disused buildings provided that they are of permanent and substantial construction. In this instance the buildings by reason of their dilapidated appearance and construction are not considered to be sufficiently substantial to allow for their conversion without a considerable degree of reconstruction. Notwithstanding this, the conversion of the building into 3 residential units would have a significantly greater impact on the rural character and the openness of the Green Belt than the existing use and therefore constitutes inappropriate development in the Green Belt, to the detriment of the open and rural character of the countryside. The resultant complex of three dwellings together with the creation of residential garden amenity land, car-parking and turning areas would lead to the significant urbanisation of the site. No very special circumstances have been put forward that would overcome this objection. The proposal is therefore contrary to Policies GB2 and GB11 of the Adopted Chiltern District Local Plan 1997 (including the Adopted Alterations May 2001 and July 2004) and Policies CS20 of the Core Strategy for Chiltern District (Adopted 2011) and National Planning Policy Guidance.”

With further action agreed, see Minute 7 below.

Note 2: Councillor Rush left the meeting at 7.57 pm when application reference number CH/2015/0670/FA, 5 Copthall Corner, Chalfont St Peter, Gerrards Cross, SL9 0BZ was discussed.

CH/2015/0670/FA 5 Copthall Corner, Chalfont St Peter, Gerrards Cross, SL9 0BZ

Conditional Permission

Note 3: Councillor Rush re-entered the meeting at 8.00 pm

CH/2015/0751/FA 16 Piggotts Orchard, Amersham, HP7 0JG

Speaking as an objector: Nicky Selby
Speaking for the applicant: Martin Stent

Refuse Permission, the proposed dwelling by reason of its height, scale and position on substantially higher ground than the properties to the rear and in close proximity to the rear boundary, would appear unduly bulky when viewed from the rear windows and the rear gardens of properties in Piggotts End, resulting in an unduly dominant impact on neighbours' outlook. As such the proposal would adversely affect the amenities of Nos. 9, 11 and 15 Piggotts End in terms of loss of outlook, intrusiveness and perceived loss of privacy. The proposal is therefore contrary to Policies GC1, GC3 and H3 of the Chiltern District Adopted Local Plan. The precise wording delegated to the Head of Sustainable Development.

6 CH/2015/0081/FA - OAKLANDS FARM, BEAMOND END LANE, BEAMOND END, HP7 0QT

Following the decision to refuse permission on the above application, the Committee considered whether follow up action would be required.

RESOLVED -

That officers be authorised to take follow up action in accordance with Central Government guidance in paragraph 207 of the National Planning Policy Framework (NPPF) and the Chiltern District Council's Planning Enforcement Policy and authorised the service of such Enforcement Notices as may be considered appropriate by the Head of Sustainable Development. If the situation is not resolved; the period of compliance, steps to remedy and reasons for the action to be delegated to the Head of Sustainable Development and further to take such follow up action as might be considered appropriate, including court action and/or direct action.

Note 4: This was discussed immediately following determination of Planning Application CH/2015/0081/FA.

7 CH/2015/0506/FA - LAND TO THE EAST OF TWO DELLS LANE AND SOUTH-EAST OF CASSETT HOUSE, TWO DELLS LANE, ASHLEY GREEN

Following the decision to refuse permission on the above application, the Committee considered whether follow up action would be required.

RESOLVED -

That officers be authorised to take follow up action in accordance with Central Government guidance in paragraph 207 of the National Planning Policy Framework (NPPF) and the Chiltern District Council's Planning Enforcement Policy and authorised the service of such Enforcement Notices as may be considered appropriate by the Head of Sustainable Development. If the situation is not resolved; the period of compliance, steps to remedy and reasons for the action to be delegated to the Head of Sustainable Development and further to take such follow up action as might be considered appropriate, including court action and/or direct action.

Note 5: This was discussed immediately following determination of Planning Application CH/2015/0506/FA.

The meeting ended at 8.34 pm

<p>Publication Date:</p> <p>6 July 2015</p>

CHILTERN DISTRICT COUNCIL

MINUTES of the CABINET

held on **23 JUNE 2015**

PRESENT Councillors I A Darby - Leader
M Stannard - Deputy Leader
G K Harris
M R Smith
F S Wilson

APOLOGIES FOR ABSENCE were received from Councillor P E C Martin

ALSO IN ATTENDANCE: Councillor M Harker

1 MINUTES

The Minutes of the Cabinet meeting held on 24 March 2015 copies of which had been previously circulated, were approved and signed by Councillor I Darby, Cabinet Leader, as a correct record.

2 DECLARATIONS OF INTEREST

There were no declarations of interest.

3 28-DAY NOTICE FORWARD PLAN

The Cabinet received a report attaching the draft 28-Day Notices which provided a forward look at the Agenda for the next meetings of the Cabinet, Chilterns Crematorium Joint Committee, Chiltern and South Bucks Joint Committee, Joint Waste Committee for Bucks and Chiltern and Wycombe Joint Waste Collection Committee. The Notice for the next Cabinet meeting would be published on 27 July 2015.

RESOLVED –

That the Draft 28-Day Notices / Forward Plans, including the Cabinet Notice to be published on 27 July 2015, be noted.

4 CURRENT ISSUES

(i) Councillor M Smith – Joint Waste Committee for Bucks

Councillor M Smith informed Cabinet that the first meeting of the municipal year of the Joint Waste Committee for Bucks had been held and Councillor M Smith had been elected Chairman of the Committee for the ensuing year.

(ii) Councillor G Harris – Aviva Women’s Cycle Race

Councillor Harris reported on the recent success of the Aviva Women’s Cycle Race which passed through the Chiltern District and had attracted a high level of participants and spectators to the event.

5 SERVICE PLAN ACTIONS UPDATE 2014-15

The Acting Chief Executive presented a report which provided the final outcomes of Service plan actions due during 2014/15 as part of good performance management practice.

RESOLVED:

That the content of report was noted.

6 HOUSING COMMUNITY ORGANISATIONS BUDGET - HOUSING INTERACTION TRUST

The Housing Manager presented a report which summarised the work of Housing Interaction Trust in Chiltern District and put forward a request from the Trust for a financial contribution from the Council to support the continuation of the Trust’s work with young people.

Members were advised that the Housing Interaction Trust (HIT) delivered housing advice and support services to young people with a focus on homelessness prevention (including mediation). The Council had agreed grant funding on a year by year basis to support HIT’s work (which directly impacted on the Council’s statutory homelessness duties). During 2014/15 HIT had seen a 45% increase in new clients compared to the previous year. HIT had requested a grant of £40,000 from the Council in 2015/16 to secure the continuation of its advice and support service for the year.

It was noted that the assistance provided to HIT minimised the number of young people who would otherwise approach the Council directly for homelessness assistance and potentially require temporary accommodation. It was reported that Bucks County Council provided funding to HIT specifically to deliver support to young people occupying 12 units of supported housing and this had been secured until 2017.

RECOMMENDED:

That a grant of £40,000 be issued to Housing Interaction Trust to support and maintain the Trust’s work in Chiltern District Council in 2015/16 of which £10,000 be applied from the Homelessness Reserve.

7 TREASURY MANAGEMENT ANNUAL REPORT 2014/15

The Director of Resources presented the annual report on the Treasury Management performance of the Council for 2014/15, which was a requirement of the Council to comply with the CIPFA Code of Practice on Treasury Management.

It was reported that as a debt free authority the treasury management activities of the Council were exclusively concerned with the investment of its reserves, as the Council did not undertake any borrowing. Investment income of £124K, was slightly in excess of the budget for the year, and the average length of investments had increased.

RESOLVED:

That the content of the report outlining the investment performance for 2014/15 was noted.

8 SERVICE LEVEL AGREEMENT GRANT TO DIAL A RIDE

The Head of Healthy Communities presented a report which sought to extend the current Service Level agreement with Dial a Ride and agree community grant funding of £20,200 per annum to provide access to transport for vulnerable persons.

RESOLVED:

- i) That an annual payment of £20,200 be agreed; and**
- ii) That the current service level agreement be continued until a review of the SLA funding had been completed**

9 VOLUNTARY SECTOR INFRASTRUCTURE GRANT

The Head of Healthy Communities presented a report which sought agreement to extend the current agreement with Buckinghamshire County Council to agree funding of £15,270 for the community and voluntary sector infrastructure grant administered by Buckinghamshire County Council.

RESOLVED:

- i) That a payment of £15,270 to Buckinghamshire County Council for the continuation of the voluntary and community sector infrastructure grant be agreed for 2015/16; and**
- ii) That the County Council be notified that any future funding would be dependent on performance.**

10 UPDATE ON CHANGES TO COUNCIL AFFORDABLE HOUSING PROCEDURES FOLLOWING CHANGES MADE TO GOVERNMENT GUIDANCE

Consideration was given to a report which advised the Cabinet on recent changes made to the affordable housing regime by central Government and outlined the implications of those changes on the Council's affordable housing policies and methods of collecting affordable housing contributions. In relation to Chiltern District in addition to recommending that that Council applied a lower threshold for seeking affordable housing contributions for developments which might be proposed within the areas of the district contained within the Area of Outstanding Natural Beauty (AONB).

RESOLVED:

- i) That the changes made to the National Planning Practice Guidance in relation to affordable housing schemes be noted;
- ii) That for the purposes of applying the NPPG Chiltern District Council adopted the lower threshold of 5 units in designated rural areas, meaning that contributions for affordable housing was sought for 6 to 10 units within the AONB;
- iii) That when calculating floorspace in association with National Planning Practice Guidance the floorspace to be included in any gross internal measurement would include all built functional spaces forming part of the development, for example, including basements, integral or attached garages and all detached buildings such as free standing garages or outbuildings;
- iv) That the revised approach to the methods of collecting financial contributions arising from planning obligations given the current National Planning Practice Guidance be noted;
- v) That the suggested approach to requests to vary existing planning obligations be noted, including the potential payment of refunds of planning obligation funds already committed and that authority be delegated to determine if refunds of affordable housing contributions should be made on a case by case basis to the Head of Sustainable Development in consultation with the Head of Legal and Democratic Services;
- vi) That the drafting of a common planning application validation list be agreed for both Chiltern and South Bucks District Councils and public consultation on the revised list be authorised once the draft had been agreed by the appropriate committees at each council; and

vii) That the implications of the changes in national government guidance on the content of the Councils Affordable Housing SPD be noted.

11 CONSIDERATION OF MEMBERSHIP OF COLNE VALLEY PARK COMMUNITY INTEREST COMPANY

Cabinet considered the report which set out the background to the Colne Valley Park Community Interest Company (CIC); the Council's historical involvement with the body and the Council's reasons for terminating its membership previously. The report indicated that Chiltern District Council had been invited to join the new Community Interest Company and to discuss the possible implications of becoming a member of the CIC or not. It was reported that the consideration of membership had been raised with the Services Overview Committee and it was supportive of joining the Colne Valley Community Interest Company and it was considered beneficial to invite along the Colne Valley Park Manager to a future Council or Overview Committee meeting to update members on the Community Interest Company.

RESOLVED:

- i) That the invitation for Chiltern District to join the Colne Valley Park Community Interest Company be noted;**
- ii) That Chiltern District Council become a member of the Colne Valley Park Community Interest Company; and**
- iii) That Chiltern District Council contributes £500 per annum to the Community Interest Company.**

12 M4 WIDENING (JUNCTIONS 3-12)

The Cabinet considered the report which outlined a proposed scheme by Highways England, which was the subject of a Development Consent Order for the widening of the M4 between junctions 3 and 12. It was noted that the M4 was not within Chiltern District and therefore the proposed scheme did not have a direct impact on residents.

RESOLVED:

- i) That the Council respond to the application as follows, "Chiltern District Council has no comment to make on the Development Consent Order"**

13 CABINET APPOINTMENTS TO OUTSIDE BODIES & OTHERS GROUPS

Cabinet considered the report which sought agreement to the executive appointments to outside bodies and other groups shown in Appendix 1 to 3.

It was noted that the appointments to outside bodies with non-executive functions were agreed at Full Council on 27 May 2015.

RESOLVED:

That the executive appointments of Members as detailed in the appendices to the report as listed below be agreed:

- **Appendix 1: Executive Appointments to Outside Bodies**
- **Appendix 2: Policy Advisory Groups**
- **Appendix 3: Informal Groups**

14 MINUTES OF JOINT EXECUTIVE COMMITTEES

Members considered the Minutes of the following Joint Executive Committee meetings:-

- Chiltern & South Bucks Joint Committee – 25 March 2015
- Chiltern & Wycombe Joint Waste Collection Committee – 20 March 2015

15 EXCLUSION OF THE PUBLIC

RESOLVED –

That under section 100 (A) (4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following item(s) of business on the grounds that they involved the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

16 HS2 UPDATE AND PETITIONING PROCEDURES

Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Paragraph 5 – Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings

Consideration was given to the report which provided members with a further update on:

- The Select Committee hearing process to date and key announcements made by the Government,
- Progress made as a result of on-going negotiations with HS2 Limited on the extended tunnel and non-tunnel issues and sought Members approval to the petitioning issues being presented in evidence to the Select Committee,

- Provided an update of the financial implications of the work to date going forward; and
- Considered further action necessary.

RESOLVED –

- i) That the advice received was considered and the negotiations with HS2 Ltd were approved to ensure that the proposals remained in alignment with the Council's plans and vision for the area;**
- ii) That the work completed to date on the petition issued on behalf of the Council and on-going negotiations with HS2 Ltd about the Council's issues and asks was noted;**
- iii) That the issues being pursued and presented to the Select Committee on behalf of the Council be noted;**
- iv) That the provision of early access to HS2 on Council owned land (subject to tenant agreement, for some locations) was agreed;**
- v) That the Acting Chief Executive in consultation with the Leader and Head of Legal and Democratic Services be authorised to approve any further negotiations and settlements reached with HS2 leading up to the Select Committee hearings; and**
- vi) That the Acting Chief Executive be authorised to approve expenditure after consultation with the Leader and Head of Legal and Democratic Services and to deal with any further rapid or unexpected developments relating to the petitioning points being presented to the Select Committee which required an immediate decision on the Council's behalf.**

17 SPRINTERS LEISURE CENTRE CAR PARK, PRESTWOOD

Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Cabinet considered a report which sought agreement to award the tender for the resurfacing of the Sprinters (Prestwood) Leisure Centre car park.

RESOLVED:

- i) That the award for the tender for the resurfacing of the Sprinters (Prestwood) Leisure Centre car park to Company B be agreed; and**

- ii) That a budget of £225,000 be agreed from the Approved Capital Programme for this project.

18 CHILTERN LEISURE CENTRES, STRUCTURAL, ELECTRICAL AND MECHANICAL SURVEY

Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Consideration was given to the report which outlined the implications of the recently published 5 yearly (2015-2020) Chiltern Leisure Centres, Structural, Mechanical and Electrical Surveys and agreed the Capital Programme for 2015/16.

RESOLVED:

- i) That the prioritisation of capital improvements across the Chiltern, Chalfont and Chesham leisure centres be agreed to ensure
 - a) An operational life of the Chesham and Chalfont Leisure Centres until 2030; and
 - b) To maintain Chiltern Pools to achieve an operational life until 2020;
- ii) That expenditure of £173,000 from the capital budget be agreed to fund the leisure capital works totalling £173,000 as detailed in Appendix 5 of the Officer's report.

19 SPORTS & LEISURE NEEDS MEMBER WORKING GROUP

Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Cabinet considered the report which outlined how to develop a clear approach to reviewing the future provision of sports and leisure facilities in Chiltern post 2020.

RESOLVED:

- i) That an officer/member working group be established comprising of six councillors from the Corporate Asset Management Group and Community Policy Advisory Group along with key officers including the Director of Services and the Head of Healthy Communities; and

- ii) That a specialist leisure consultant be appointed to undertake a sports and leisure needs assessment that considers both sports facility and wider leisure needs of the district post 2020 by reviewing the Sports and Leisure Assessment to identify the risks and opportunities associated with the delivery of sports or leisure facilities.

The meeting ended at 5.38 pm

